

**ADMINISTRATION COMMITTEE MEETING
And
SPECIAL MEETING OF THE BOARD OF DIRECTORS**



WEST BASIN MUNICIPAL WATER DISTRICT
17140 S. Avalon Blvd., Suite 210
Carson, CA 90746

**FRIDAY, JANUARY 6, 2012
11:00 a.m., Board Room, 3rd Floor**

Committee Members:
Ed Little (Chair) _____
Carol Kwan _____
Alternate:
Don Dear _____

*The Administration Committee meeting is noticed as a joint committee meeting with the Board of Directors for the purpose of compliance with the Brown Act. Members of the Board, who are not assigned to the Administration Committee, may attend and participate as members of the Board, whether or not a quorum of the Board is present. In order to preserve the function of the Committee as advisory to the Board, members of the Board who are not assigned to the Administration Committee will not vote on matters before the Committee.

COMMUNICATIONS	
1. CALL TO ORDER.	
2. PUBLIC COMMENT.	
CONSENT CALENDAR	
3. APPROVAL OF MINUTES – DECEMBER 8, 2011 (MWD CAUCUS), DECEMBER 19, 2011 (SPECIAL)	
ACTION CALENDAR	
4. HEALTH BENEFITS AUTHORITY BOARD OF DIRECTORS BALLOT	
INFORMATION CALENDAR	
5. DONALD L. DEAR BUILDING TENANT LEASING ANALYSIS	
ORAL REPORTS	
6. NONE.	
CLOSED SESSION	
7. PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (b) and (c) POTENTIAL LITIGATION – 1 ITEM	
COMMUNICATIONS	
8. DIRECTORS COMMENTS.	
ADJOURNMENT.	
Note: At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.	

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ALSO PRESENT					
Richard Nagel	_____	Charlene Jensen	_____	Mary-Ann Rexroad	_____
Shivaji Deshmukh	_____	Margaret Moggia	_____	Michelle Green	_____
Steve O'Neill	_____	Sue Alderete	_____	E.J. Caldwell	_____
Dave Shull	_____	Oliver Perez	_____	Fernando Paludi	_____
BOARD OF DIRECTORS					
Ron Smith	_____	Gloria Gray	_____		