

## WEST BASIN MUNICIPAL WATER DISTRICT

JUNE 7, 2001 – Water Resources  
JUNE 18, 2001 – Board Meeting  
Prepared by: Wyatt Won  
Submitted by: Paul E. Shoenberger  
Approved by: Darryl G. Miller

## ACTION CALENDAR

WATER RECYCLING FACILITIES  
LANDSCAPE MAINTENANCE AND JANITORIAL SERVICES

SUMMARY:Landscape Maintenance

Landscape maintenance services for the West Basin Water Recycling Plant (WBWRP), the Chevron Nitrification Plant, and the Carson Regional Water Recycling Plant (CRWRP) are currently performed by Groundworks Landscape under contract with West Basin for \$3,372 per month. Staff issued a "Request for Bids" to seven firms for landscaping maintenance services at the WBWRP, Chevron Nitrification Plant, and CRWRP. Five firms attended a mandatory pre-bid conference. Three firms submitted bids. The bids are summarized in Table 1. Stay Green submitted the lowest bid at \$2,165 per month. Stay Green also proposed additional maintenance services at the start of the contract for a one-time fee of \$2,425. Stay Green has been in business over 30 years and has 265 landscape maintenance clients from Simi Valley to San Diego.

Janitorial Services

Janitorial services for the administration building at the WBWRP are currently performed by All Points Maintenance. Staff issued a "Request for Bids" for janitorial services at the WBWRP to nine firms. Three firms submitted bids. The bids are summarized in Table 2. All Points Maintenance submitted the lowest bid at \$1,095 per month.

FISCAL IMPACTS:

Funds are available in the Operation and Maintenance budget for fiscal year 2001-02.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was reviewed by the Water Resources Committee meeting on June 7, 2001 and was recommended for approval. This item was agendized to the June 18, 2001 Board meeting as an action item.

RECOMMENDED MOTION:

Authorize the General Manager to enter into agreements with:

1. Stay Green for landscape maintenance services at the WBWRP, Chevron Nitrification Plant, and CRWRP for one year at \$2,165 per month plus 15 percent for additional out of scope work such as irrigation system repair and replacement plantings plus \$2,425 for an initial maintenance effort. The total estimate value of the one-year contract with the contingency is \$32,300.
2. All Points Maintenance for janitorial services at the WBWRP administration building for one year at \$1,095 per month. The estimated value of the one-year contract is \$13,140.

LIST OF EXHIBITS:

Exhibit "A" – Table 1 and Table 2

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Table 1

Summary of Landscape Maintenance Services Bids

<b>Company</b>	<b>Price</b>
Stay Green	\$2,165/month
BMC Landscape	\$3,400/month
Bennett Landscape	\$3,755/month
<b>Current Contractor</b>	
Groundworks	\$3,372/month

Table 2

Summary of Janitorial Services Bid

<b>Company</b>	<b>Price</b>
All Points Maintenance	\$1,095/month
Empire Maintenance	\$1,180/month
Alpha Maintenance	\$1,295/month
<b>Current Contractor</b>	
All Points Maintenance	\$945/month