

WEST BASIN MUNICIPAL WATER DISTRICT

OCTOBER 2, 2001 – Joint Communications Com
McDonald, Kwan

OCTOBER 22, 2001 – Board Mtg

Prepared by: David Hill

Submitted by: Art Aguilar

Approved by: Darryl G. Miller

ACTION CALENDAR

WEST BASIN ULTRA-LOW FLUSH (ULF) TOILET REBATE PROGRAM

SUMMARY:

Last month, your Board authorized staff to issue a "Request for Proposals" (RFP) to gather new bids for the ULF Toilet Rebate Program. The West Basin contractor for the program, ExPERT Incorporated, has been the rebate program administrator for the last two years. Their contract expires November 20, 2001.

RFP's were sent to ADVANCE Incorporated, ExPERT, Oldtimers Foundation, and Richard Heath & Associates. The proposals were required to be returned to the District by Thursday, September 27. Only ExPERT, Incorporated provided a proposal. This proposal provides the same level of service at the same price per rebate that exists now. The cost to West Basin is \$60. This price includes a \$50 rebate for each toilet purchased, and an administrative fee of \$10 per rebate.

The Metropolitan Water District of Southern California provides a \$60 conservation credit for each ULF toilet rebate issued. The result is a zero net cost for the ULF Toilet Rebate Program for West Basin.

FISCAL IMPACTS:

This item is budgeted at \$100,000 in the fiscal year 2001-02 West Basin water conservation budget and due to the conservation credits received from MWD, there is a zero net cost to West Basin.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was reviewed at the Joint Communications Committee on October 2, 2001 and referred to the West Basin Board with a recommendation to approve.

RECOMMENDED MOTION:

Authorize the General Manager to enter into a two-year agreement with ExPERT Incorporated for an amount not-to-exceed \$100,000 for administration of the West Basin ULF Toilet Rebate Program.

WBMWD Board Memorandum

October 22, 2001 Page 2

EXHIBITS:

Exhibit "A" – Request for Proposal

I:\direct\wbmwd\01oct009