

WEST BASIN MUNICIPAL WATER DISTRICT**AUGUST 6, 2003 - Water Resources**
McDonald, Little**AUGUST 25, 2003 - Board Meeting**

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Approved by: Darryl G. Miller

ACTION CALENDAR

CEQA/NEPA FOR RECYCLED WATER INITIATIVESUMMARY:

West Basin is revisiting a resolution that encourages the use of recycled water. This resolution provides for a surcharge on potable supplies to the end users when recycled water is an economic and viable option. West Basin Legal Counsel's reviewed the resolution for fair and indiscriminate practices per request of the Board and advised of any changes to be made. During their review they recommended environmental documentation per the California Environmental Quality Act (CEQA) be pursued prior to reenacting his resolution.

To assist in complying with CEQA, staff prepared a "Request for Proposals" (RFP) for environmental services. The "Scope of Services" was developed to cover both Districts and specifically identified an Initial Study and Checklist to be completed. In addition, it was assumed that the selection and cost of the services would be equally shared by West Basin and Central Basin. Depending on the results outlined in the Initial Study per CEQA, a Negative Declaration, Mitigated Negative Declaration or Environmental Impact Report will be prepared. The scope was written with the intent to pursue a Negative Declaration when possible.

Proposals were sent to the following firms:

- Aspen Environmental
- WTG Consulting Services
- Dunbar & Associates
- Environmental Science Associates (ESA)
- Camp Dresser & McKee
- Chambers Group
- Myra L. Frank & Associates, Inc.
- Michael Brandman & Associates
- Bonterra Consulting
- Harmsworth & Associates

Three proposals were returned by the deadline of June 30, 2003. (Three additional firms sent letters noting that they would not be submitting proposals.) An evaluation team from the Districts evaluated and scored each proposal and conducted interviews on July 23, 2003. Exhibit "B" details how each evaluation - both written and oral - was scored by each of the three evaluators to determine firm rankings.

The evaluation summary is included below:

Overall Rank	Consultant Name	Evaluation Score (100 possible)	Proposal Cost
1.	ESA Consulting	88.15	\$20,400.00
2.	Aspen Environmental	87.5	\$51,437.50
3.	BonTerra Consulting*	79.6	\$44,875.00

Scores based on average of team's evaluation and interview scores.

*Certified in LA and Pasadena as Woman Owned Business.

All three of the firms evaluated and interviewed were qualified and exhibited professional competence. The evaluation committee scored and recommended ESA. This firm demonstrated over 30 years of CEQA/NEPA experience, experience with CEQA documentation of similar ordinances, presented a comprehensive proposal, and provided all work for a significantly lower price than the others.

FISCAL IMPACTS:

Funds have been provided in each Districts' fiscal year 2003-04 budget. Based on staff's recommendation to select ESA Consulting, the Project will cost \$20,400. to be split between each District at a cost of \$10,200 each.

ENVIRONMENTAL COMPLIANCE:

This documentation is to comply with environmental documentation needs.

COMMITTEE STATUS:

This item was reviewed by the Water Resources Committee on August 6, 2003 and was referred to the Board for consideration at the August 25, 2003 Board meeting. District Counsel will provide information regarding implementation of a District resolution requiring the use of recycled water.

RECOMMENDED MOTIONS:

That the Board authorizes the General Manager to enter into a contract with ESA Consulting for an amount not-to-exceed \$20,400 plus ten percent contingency for a total not-to-exceed amount of \$22,440, which will be split between West Basin and Central Basin \$11,220 each).

EXHIBITS:

- Exhibit "A" - Scope from RFP
- Exhibit "B" - Evaluation Score Matrix

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