

WEST BASIN MUNICIPAL WATER DISTRICT

AUGUST 4, 2004 - Water Resources
McDonald, Little
AUGUST 23, 2004 - Board Meeting
Prepared by: Cheryl Ross
Submitted by: Richard Nagel
Approved by: Richard Nagel

INFORMATION CALENDAR

TITLE 22 MONITORING PROGRAM ANALYTICAL SERVICES
"REQUEST FOR PROPOSAL" (RFP)

SUMMARY:

The District administers a voluntary program that provides wellhead, reservoir and wellhead treatment sampling, and analysis and reporting services to participating retail water utilities through a local certified laboratory under contract to the District. These services assist agencies within the District's service area to comply with State and Federal drinking water quality monitoring regulations. The sampling and laboratory services are paid on a reimbursable basis through the agencies that use this service.

An RFP for sampling, analytical, and reporting services will be sent in September to local laboratories certified for drinking water testing. Criteria for evaluating submitted laboratory proposals include completeness, price, services provided, QA/QC, references, and experience with drinking water programs of similar size and complexity. A short list of labs will be selected after evaluating all submitted proposals by a committee comprised of District water quality staff and a volunteer representative from a non-District entity. The short-listed labs will be interviewed by a selection panel composed of volunteer representatives from agencies participating in the monitoring program, and will make the final decision on a contract lab. The contract time limit will be for two-years (calendar year 2005-06), with a two-year renewal option at the discretion of both Boards.

FISCAL IMPACTS:

The sampling and laboratory services are paid on a reimbursable basis through the agencies that use this service. District staff hours for program administration are paid for through an annual assessment that has remained unchanged for 11 years.

ENVIRONMENTAL COMPLIANCE:

Retail water utilities must comply with monitoring and reporting requirements under the federal Safe Drinking Water Act and Title 22 of the California Water Code.

COMMITTEE STATUS:

This item was reviewed by the Water Resources Committee on August 4, 2004 and agendized to the August 23, 2004 Board meeting as information for discussion.

RECOMMENDED MOTION:

This item is for information only.

LIST OF EXHIBITS:

None.