

WEST BASIN MUNICIPAL WATER DISTRICT

DECEMBER 7, 2004 – Finance

Fernandez, Dear

DECEMBER 20, 2004 – Board Meeting

Prepared by: Charlene Jensen

Submitted by: Charlene Jensen

Approved by: Art Aguilar/Richard Nagel

CONSENT CALENDAR

EMPLOYEE EXPENSES OVER 90 DAYS OLD

SUMMARY:

A District staff member, Fernando Paludi, has submitted expenses over 90 days old (July 2004) in the amount of \$75.00 for mileage reimbursement while on District business. The District's policy for expenses over 90 days old is to submit those expenses to the Boards for approval.

FISCAL IMPACTS:

Funds for this type of expense have been included in the FY 2004-05 Budget.

ENVIRONMENTAL COMPLIANCE:

None.

COMMITTEE STATUS:

This item was reviewed by the Finance Committee on December 7, 2004 and agendized to the December 20, 2004 Board meeting Consent Calendar.

RECOMMENDED MOTION:

That the Board considers reimbursement of expenses submitted by Fernando Paludi in the amount of \$75.00.

LIST OF EXHIBITS:

Exhibit "A" – Mileage Reimbursement Form