

**WEST BASIN MUNICIPAL WATER DISTRICT**

**DECEMBER 8, 2004 - Water Resources**

Little, Kwan

**DECEMBER 20, 2004 - Board Meeting**

Prepared by: Wyatt Won

Submitted by: Paul E. Shoenberger

Approved by: Richard Nagel

**ACTION CALENDAR**

**UNITED WATER SERVICES PROJECT MANAGER**

**SUMMARY:**

On November 23, 2004, the District received a letter from United Water Services (UWS) notifying us of changes in the organization. Mr. Jose Zepeda has been the plant manager at the West Basin Water Recycling Facilities for the past two years. He has decided to accept a position at another agency. Due to this change, UWS is proposing to fill the plant manager position with Mr. Victor Savage.

Mr. Savage is a registered engineer with over 20 years of experience. He has been UWS' Project Director for the Burbank Operable Unit (BOU) for two years. The BOU is a 12.9 mgd water treatment facility. Prior to that, Mr. Savage worked at Chevron in San Ramon. His strengths are operations and maintenance management, team building, and performance improvement. A copy of Mr. Savage's resume is attached.

The agreement between West Basin and UWS requires the replacement of key personnel at the Water Recycling Plant be approved by the Board. Mr. Savage appears well qualified to manage the Water Recycling Plant; however because staff has not worked with him in the past, staff is proposing a six-month evaluation period to ensure the District's and UWS' expectations are being met.

**FISCAL IMPACTS:**

Not applicable.

**ENVIRONMENTAL COMPLIANCE:**

Not applicable.

**COMMITTEE STATUS:**

This item was reviewed by the Water Resources Committee on December 8, 2004 and recommended for approval at the December 20, 2004 Board meeting.

**RECOMMENDED MOTION:**

That the Board accepts United Water Service's appointment of Victor Savage as the Plant Manager for the West Basin Water Recycling Facilities contingent upon Mr. Savage passing a six-month evaluation period.

**LIST OF EXHIBITS:**

Exhibit "A" - Letter Regarding Agreement for Operations and Maintenance Services

Exhibit "B" - Resume for Victor T. Savage