

WEST BASIN MUNICIPAL WATER DISTRICT

DECEMBER 7, 2004 - Finance

Fernandez, Dear

DECEMBER 20, 2004 - Board Meeting

Prepared by: Charlene Jensen

Submitted by: Charlene Jensen

Approved by: Art Aguilar/Richard Nagel

ACTION CALENDAR

VERIFICATION OF DIRECTOR'S AND EMPLOYEE'S MILEAGE CLAIMS FOR REIMBURSEMENT

SUMMARY:

At the December 7, 2004 Finance Committee, the Committee suggested that Director's and Employee's claims for mileage include verification such as Mapquest directions showing mileage distance.

FISCAL IMPACTS:

None.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was reviewed by the Finance Committee on December 7, 2004 and recommended for approval at the December 20, 2004 Board meeting.

RECOMMENDED MOTION:

That the Board approve the use of Mapquest as verification for Director's and Employee's mileage claims as part of a reimbursable expense.

LIST OF EXHIBITS:

None.

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