

WEST BASIN MUNICIPAL WATER DISTRICT

SEPTEMBER 14, 2006 - Water Resources

Little, Baker

SEPTEMBER 18, 2006 - Board Meeting

Prepared by: Cheryl Ross

Submitted by: Paul Shoenberger

Approved by: Rich Nagel

ACTION CALENDAR

TEMPORARY GIS CONSULTANT

SUMMARY:

West Basin Municipal Water District (District) is conducting an assessment to define its future Geographical Information Systems (GIS) needs. A "Request for Proposal" (RFP) for temporary GIS services was issued to fulfill staff needs in the interim, estimated at 2-3 days per week for a maximum period of 12 months. Nine firms received the RFP and three proposals were received. The following table compares the charge out rates of the three firms:

Staff evaluated the three proposals and short-listed to two firms, DCSE and Engineering Systems based on water-industry related experience and cost. Both firms were interviewed and scored on their knowledge, experience, availability to the District, and cost. The results are as follows:

<u>Firm</u>	<u>Average Rates \$/hr.</u>	
DCSE	\$53.67	
Engineering Systems	\$81.25	
Integrated Spatial Solutions	\$73.54	
	<u>Engineering Systems</u>	<u>DCSE</u>
Related Experience	23%	20%
Availability	17%	25%
Skill Sets Offered	25%	25%
Understands District GIS GIS Needs	<u>25%</u>	<u>25%</u>
Total	90%	95%

Staff recommends DCSE over Engineering Systems based on the District's needs under this proposal, the number and availability of DCSE's staff involved, and level of their expertise.

FISCAL IMPACTS:

Funds have been included in the FY 2006-07 Budget.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item will be reviewed by the Water Resources Committee on September 14, 2006. There will not be a Committee recommendation due to the Board packets being distributed prior to the Committee meeting.

RECOMMENDED MOTION:

That the Board authorizes the General Manager to enter into a one-year agreement with DCSE for an amount not-to-exceed \$81,120, to provide temporary GIS consulting services to the District on an as-needed basis.