

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS  
WEST BASIN MUNICIPAL WATER DISTRICT

SEPTEMBER 24, 2007

A regular meeting of the Board of Directors of the West Basin Municipal Water District was held on Monday, September 24, 2007, at 1:00 p.m., at the District Headquarters, 17140 South Avalon Boulevard, Suite 210, Carson, California.

President Dear called the meeting to order at 1:12 p.m. and presided thereover.

**1. DETERMINATION OF QUORUM.** President Dear declared there was a quorum with the following Directors present: Dear, Gray, Little, and Smith; Kwan was excused. Also present at the meeting were General Manager Nagel and District Counsel O'Neill.

**PLEDGE OF ALLEGIANCE.** Commissioner John Frierson led the Pledge.

**2. PUBLIC COMMENT AND PRESENTATIONS.** (Members of the public are invited to present comments to the board on matters within the District's jurisdiction but not on the agenda. The public may present comments on agenda items when the matter is called.)

**U.S. Army Corps:** President Dear presented Dorota Kwiecinski of the U.S. Army Corps with a proclamation commending and thanking her for her commitment to the Harbor/South Project.

**Terry Spragg:** Mr. Spragg requested that the Board ask MWD to agendize testing the Water Bag Technology to the Water Resources and Planning Committee.

**NOTE:** At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board. None.

**3. ITEMS TOO LATE TO BE AGENDIZED.** (Determine the need to discuss and/or take action on item(s) introduced that came to the attention of the District subsequent to the posting of the agenda.)

**NOTE:** At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board. None.

**4. METROPOLITAN WATER DISTRICT**

Staff provided a brief update on Metropolitan Board actions for October. Director Murray provided a written report.

**5. AB 1234 REPORTING COMPLIANCE** (Members of the legislative body shall provide brief reports (written or oral) on meetings attended at the expense of the local agency at the next regular meeting of the legislative body).

Director Gray reported on the Special District and Local Government Institute's Finance Seminar she attended on September 6-7. She stated that information was provided on financial planning and she encouraged her colleagues to attend. Gray also stated that the Institute leadership and management certification program for Board members.

### **CONSENT CALENDAR**

6. **DISTRICT MINUTES** – August 16, 2007 (Met Directors); August 17, 2007 (Special); August 27, 2007 (Regular); and August 28, 2007 (JFA)
7. **FINANCIAL REPORT**
  - A. **Demands** Demand Numbers 1190 and 30110 through 30429 (Excluding Demand Number No. 30201 through 30214, 30273, 30326 and 30327 through 30330) for a total in the amount of \$15,045,414.54 including wire transfers to MWD and Union Bank of California.
  - B. **Cash & Investment Report**
  - C. **Water Sales Statements**
  - D. **Recycled Water and Revenue Expense Summary**

8. **RECYCLED WATER CUSTOMER DEVELOPMENT PROJECT UPDATE**

**ACTION:** Upon a motion duly made by Director Gray and seconded by Director Little, the Board approved the Consent Calendar.

**President Dear moved Information Item 29 up on the agenda without objection.**

29. **LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS OFFICE OF WATER RECYCLING**

Staff gave a brief oral report. Al Gribnau and Dan Lafferty of Los Angeles County Department of Public Works gave a brief oral report on what the office of water recycling provides.

### **ACTION ITEMS**

9. **INVESTMENT PROGRAM RECOMMENDATIONS**

**RECOMMENDATION:** That the Board approves the following recommendations:

1. Approve investment policy changes as documented in Exhibit A;
2. Revise the Small Banking Program to an overall \$7 million limitation and delete the per bank limitation; and

3. Invest an additional \$2 million with Broadway Federal under the CDARS program and provide the authority to the Deputy Treasurer to negotiate terms (maturity and competitive rate) for this investment.

**ACTION:** Upon a motion duly made by Director Gray and seconded by Director Dear, the Board entered into a discussion.

Director Smith offered an amended motion to recommendation 1 to approve only Section 5 (a) (2) of the Investment Policy and to bring the other revisions to the October Finance Committee and to approved recommendations 2 and 3.

**AMENDED MOTION:** Director Gray moved to accept the amended motion, was seconded by Director Dear and approved by the following roll call vote:

Smith	Aye
Gray	Aye
Kwan	Excused
Little	Aye
Dear	Aye

#### **10. EMPLOYEE EXPENSES OVER 90 DAYS OLD**

**RECOMMENDATION:** That the Board considers reimbursement of Arlene Berman's expense claim from November 2006 and February 2007 in the amount of \$2,010.08.

#### **11. CITY OF CARSON RETROFIT AGREEMENT**

**RECOMMENDATION:** That the Board authorizes the General Manager to execute Agreement W1865 providing a loan to the City of Carson for construction of retrofit improvements at Mills Park and Del Amo Park for a total amount not-to-exceed \$117,600.

#### **12. WEST BASIN WATER RECYCLING PHASE V EXPANSION PROJECT**

**RECOMMENDATION:** That the Board approves, adopts, and authorizes the President to sign "Resolution No. 09-07-861" A RESOLUTION OF THE BOARD OF DIRECTORS OF WEST BASIN MUNICIPAL WATER DISTRICT AUTHORIZING THE APPLICATION FOR GRANT FUNDING TO THE STATE WATER RESOURCES CONTROL BOARD".

**13. BP PROJECT – PILOT PLANT AGREEMENT WITH COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY**

**RECOMMENDATION:** That the Board authorizes the General Manager to enter into an agreement with the County Sanitation Districts of Los Angeles County to jointly conduct pilot studies at the Joint Water Pollution Control Plant.

**14. GEOGRAPHIC INFORMATION SYSTEM (GIS) SERVICE**

**RECOMMENDATION:** That the Board authorizes the General Manager to enter into an agreement with Trimble Spacient for \$75,000, plus an additional 10% contingency, for a total amount not-to-exceed \$82,500 for part-time GIS services.

**15. ULTRA-VIOLET REPLACEMENT LAMPS**

**RECOMMENDATION:** That the Board authorizes the General Manager to enter into an agreement with Trojan to purchase replacement UV lamps for \$106,952, plus a 10% contingency, for a total amount not-to-exceed \$117,650.

**16. RESEARCH PROJECT SUPPORT FOR INVESTIGATION OF THE REJECTION BEHAVIOR OF TRACE ORGANIC COMPOUNDS USING ADVANCED SEPARATION MEMBRANE PROCESSES**

**RECOMMENDATION:** That the Board authorizes the General Manager to amend Contract No. WB1521 with SPI to extend the term through June 30, 2009 for the “EPA II – Investigation of the Rejection Behavior of Trace Organic Compounds Using Advanced Separation Membrane Processes” project.

**17. GREATER LOS ANGELES COUNTY REGION INTEGRATED REGIONAL WATER MANAGEMENT PROGRAM (IRWMP)**

**RECOMMENDATION:** That the Board authorizes the General Manager to:

1. Enter into a one-year contract with the team of Brown & Caldwell to assist in the Proposition 84 application process for a negotiated “Scope of Work” (draft shown in Exhibit “A”) in an amount to be negotiated by the County and other members of the Leadership Committee, and authorize the General Manager to extend the term of the contract, if required and funds are available; and
2. Contribute \$50,000 toward this phase of the IRWMP process.

**18. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS ELECTION 2007**

**RECOMMENDATION:** This item was reviewed by the Administration Committee on September 4, 2007 and they recommend voting for John Fox, Incumbent. This item was agendized to the September 24, 2007 Board meeting for consideration.

**19. ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 8 OFFICERS AND BOARD MEMBERS ELECTION**

**RECOMMENDATION:** That the board approves voting for the nominating committee's recommended slate of officers and board members for ACWA Region 8.

**20. ASSOCIATION OF CALIFORNIA WATER AGENCIES COMMITTEE NOMINATIONS**

**RECOMMENDATION:** That the Board approves the Administration Committee's recommendations for submitting names for ACWA Committee nominations.

**ACTION:** Upon a motion duly made by Director Smith to approved Action Items 10-20 was seconded by Director Gray and approved by the following roll call vote:

Smith	Aye
Gray	Aye
Kwan	Excused
Little	Aye
Dear	Aye

**President Dear recessed the meeting at 2:30 p.m. without objection.**

**President Dear reconvened the meeting at 2:45 p.m.**

**21. CONSERVATION MESSAGES PLAN – Oral Report**

**22. LOCAL OUTREACH CONSULTANTS RECOMMENDATIONS – Oral Report**

Staff gave a brief report in Action Items 21 and 22. No action was taken.

These Items will be brought to the October Communications Committee.

**INFORMATION CALENDAR FOR DISCUSSION**

President Dear ordered Information Items 27, 28, 30, and 32 Received and Filed without objection.

**23. STATE AND FEDERAL GOVERNMENTAL AFFAIRS CONSULTING CONTRACTS**

Director Smith requested a broad list of state and federal consultants.

Director Smith left the meeting at 2:50 p.m.

Staff presented an oral report on Information Item 24 and 26.

**24. SOUTHERN CALIFORNIA EDISON SWITCH FAILURE**

President Dear recessed the meeting at 3:17 p.m. without objection.

President Dear reconvened the meeting at 3:22 p.m.

Staff presented oral reports on Information Items 31 and 33

**25. EMERGENCY PREPAREDNESS PLAN – Oral Report**

**26. HARBOR/SOUTH BAY WATER RECYCLING PROJECT CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCESS**

**27. RESOURCE CASE STUDY PORTFOLIO APPROACH TO WATER SUPPLY PLANNING**

**28. BARRIER UPDATE – EXPERT PANEL**

**29. LEGISLATIVE UPDATE – ORAL REPORT**

**30. 2008 IMPORTED WATER PURCHASE AGREEMENTS**

**31. CONSERVATION MASTER PLAN UPDATE**

**32. NEW EDUCATION PROGRAM TITLE**

**33. HEALTH EXPENSE CLAIMS ADMINISTRATION**

**COMMENTS**

**34. GENERAL MANAGER'S REPORT ON DISTRICT ACTIVITIES.** Nagel reported on a number of upcoming meetings and wished Director Little a happy 81<sup>st</sup> Birthday.

**35. GENERAL COUNSEL'S REPORT.** Counsel reported that on potential litigation matter would be discussed in Closed Session.