

MINUTES OF SPECIAL MEETING OF THE BOARD OF DIRECTORS
WEST BASIN MUNICIPAL WATER DISTRICT

MAY 29, 2007

A regular meeting of the Board of Directors of the West Basin Municipal Water District was held on Tuesday, May 29, 2007, at 1:00 p.m., at the District Headquarters, 17140 South Avalon Boulevard, Suite 210, Carson, California.

President Dear called the meeting to order at 1:15 p.m. and presided thereover.

1. DETERMINATION OF QUORUM. President Dear declared there was a quorum with the following Directors present: Dear, Little, Smith, and Gray; Director Kwan was not present for roll call. Also present at the meeting were General Manager Nagel and District Counsel O'Neill.

PLEDGE OF ALLEGIANCE. Rich Nagel led the Pledge.

2. PUBLIC COMMENT AND PRESENTATIONS. (Members of the public are invited to present comments to the board on matters within the District's jurisdiction but not on the agenda. The public may present comments on agenda items when the matter is called.)

Mr. Lee Peterson presentation: President Dear on behalf of the Board presented Lee Peterson a proclamation in recognition of his years of service to the community through his excellent editorial reporting in the Daily Breeze.

Mr. Tom Pankratz: Mr. Pankratz presented the Board with the Global Water Award.

President Dear moved Item 35 up on the agenda without objection.

35. SOUTH BAY CITIES COUNCIL OF GOVERNMENTS (SCCOG) PARTNERSHIP UPDATE

Marilyn Lyon addressed the Board regarding the successful partnership with the District and that she and the SCCOG looked forward to discussing the future partnership opportunities.

3. ITEMS TOO LATE TO BE AGENDIZED. (Determine the need to discuss and/or take action on item(s) introduced that came to the attention of the District subsequent to the posting of the agenda.

NOTE: At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board. None.

4. METROPOLITAN WATER DISTRICT

Staff provided a brief update on Metropolitan Board actions for May.

CONSENT CALENDAR

5. **ACTION ON MINUTES – March 27, 2007 (Special); April 5, 2007 (Met Directors); April 6-7, 2007 (Special); April 16, 2007 (Special); April 17, 2007 (Special); April 19, 2007 (Special); April 20, 2007 (Special); and April 23, 2007 (Regular)**
6. **FINANCIAL REPORT**
 - A. **Demands** Demand Numbers 29363 through 29555 (Excluding Demand Number No.s 29401, 29478, and 29523) for a total in the amount of \$7,558,296.36 including wire transfers to MWD and Union Bank of California.
 - B. **Cash & Investment Report**
 - C. **Water Sales Statements**
 - D. **Recycled Water and Revenue Expense Summary**
8. **RECYCLED WATER CUSTOMER DEVELOPMENT PROJECT UPDATE**
9. **BARRIER REVERSE OSMOSIS MEMBRANE REPLACEMENT**
10. **BREWER DESALTER DISCHARGE TO WASTE IMPROVEMENTS**
11. **CUSTOMER DEVELOPMENT CONSULTING SERVICES**

ACTION: Upon a motion duly made by Director Gray and seconded by Director Smith, the Board approved the Consent Calendar.

President Dear requested that AB 1234 Compliance as it relates to Board members reporting on meeting/conference attendance other than meetings of the Board of Directors is placed on the monthly Board meeting agendas under the Consent Calendar.

ACTION ITEMS

12. **PROPOSED FISCAL YEAR 2007-08 WATER RATES AND CHARGES RESOLUTION NO. 05-07-856**

RECOMMENDATION: That the Board approves, adopts, and authorizes the President to sign "Resolution No. 05-07-856, A RESOLUTION OF THE BOARD OF DIRECTORS OF WEST BASIN MUNICIPAL WATER DISTRICT RELATING TO WATER RATES AND REPEALING RESOLUTION NO. 06-06-843," included as Exhibit A and which reflects the following rates and charges for Fiscal Year 2007-08 on the attached Exhibit B.

ACTION: Upon a motion duly made by Director Little and seconded by Director Gray, the Board adopted Resolution No. 05-07-856.

13. **CHEMICAL BIDS AWARD SUPPLY AND DELIVERY**

RECOMMENDATION: That the Board authorizes the General Manger to enter into agreements with the following firms for the stated chemicals for use at the West Basin Water Recycling Plant (WBWRP) and satellite facilities:

1. Kemira Water Solutions to supply and deliver ferric chloride for \$1,003,158 plus 10% for contingencies for a total not-to-exceed amount of \$1,103,415.
2. Chemical Lime to supply and deliver hydrated lime for \$387,630 plus 10% for contingencies for a total not-to-exceed amount of \$426,400.
3. Pacifica Chemical to supply and deliver hydrogen peroxide for \$574,546.50 plus 10% for contingencies for a total not-to-exceed amount of \$632,000.
4. Basic Chemical Solutions to supply and deliver sodium bisulfite for \$67,132.50 plus 10% for contingencies for a total not-to-exceed amount of \$73,900.
5. Jones Chemical to supply and deliver sodium hydroxide for \$238,906.40 plus 10% for contingencies for a total not-to-exceed amount of \$262,780.
6. Pioneer America to supply and deliver sodium hypochlorite for \$665,960 plus 10% for contingencies for a total not-to-exceed amount of \$732,560.

14. SODIUM HYDROXIDE SUPPLY AND DELIVERY CONTRACT AMENDMENT

RECOMMENDATION: That the Board authorizes the General Manager to amend the chemical contract with Pioneer Americas to supply and deliver sodium hydroxide from July 1, 2006 to June 30, 2007 for an additional amount of \$75,000 for a total not-to-exceed amount of \$274,000.

15. OCEAN-WATER DESALINATION LABORATORY SERVICES

RECOMMENDATION: That the Board authorizes the General Manager to enter into a three-year agreement with Columbia Analytical Services for \$25,920, plus 10% contingency for a total not-to-exceed contract amount of \$28,512 for compliance and non-compliance water quality testing of metals for the Ocean-Water Desalination Pilot Plant.

16. CHEVRON NITRIFICATION TANK RECOATING PROJECT

RECOMMENDATION: That the Board authorizes the General Manager to enter into a contract with RPI Coatings, Inc. for the Chevron Nitrification Tank Recoating Project in the amount of \$169,400, plus a 10% contingency for a total not-to-exceed contract amount of \$186,340.

ACTION: Upon a motion duly made by Director Little and seconded by Director Gray, the Board approved staff recommendations for Action Items 13, 14, 15, and 16.

17. COMPLETE RESTROOM RETROFIT PROGRAM CONTRACT AMENDMENT

RECOMMENDATION: That the Board authorizes the General Manager to amend the current Agreement #W1707 with Falcon Waterfree Technologies to include an additional \$32,000 for 20 retrofits for a total not-to-exceed contract amount of \$621,668

ACTION: Upon a motion duly made by Director Smith and seconded by Director Little, the Board approved staff recommendation.

18. NON-COMMITTEE MEMBER PARTICIPATION AT COMMITTEE MEETINGS

RECOMMENDATION: That the Board considers approving a policy on how Committee meetings are noticed so Board members who are not Committee members may participate as follows:

“The _____ committee meeting is noticed as a joint committee meeting with the board of directors for the purpose of compliance with the Brown Act. Members of the board who are not assigned to the _____ committee, may attend and participate as members of the board, whether or not a quorum of the board is present. In order to preserve the function of the committee as advisory to the board, members of the board who are not assigned to the _____ committee will not vote on matters before the _____ committee.”

ACTION: Upon a motion duly made by Director Smith and seconded by Director Little, the Board approved the recommended language to notice Committee meetings as joint meetings with the Board of Directors.

19. DIRECTOR PUBLIC AWARENESS BUDGET LIMIT

RECOMMENDATION: That the Board considers increasing the Director’s discretionary public awareness budget amount.

ACTION: Upon a motion duly made by Director Gray and seconded by Director Little, the Board received and filed this item; no other action was taken.

20. DIRECTORS CAR ALLOWANCE

RECOMMENDATION: That the Board considers increasing the Director’s car allowance to \$350 per month with an annual increase of the CPI or 5% whichever is less.

ACTION: Upon a motion duly made by Director Gray and seconded by Director Smith, the Board approved the monthly increase to the car allowance and an annual increase of CPI or 5% whichever is less by the following voice vote:

Gray	Aye
Smith	Aye
Kwan	No

Little	Aye
Dear	Aye

21. DIRECTORS COMMUNICATION ALLOWANCE

RECOMMENDATION: That the Board considers increasing the Director's communication allowance to \$300 per month with an annual increase of CPI or 5% whichever is less:

ACTION: Upon a motion duly made by Director Gray and seconded by Director Smith, the Board approved the month increase to the communications allowance and the annual increase of CPI or 5% whichever is less by the following voice vote:

Gray	Aye
Smith	Aye
Kwan	No
Little	Aye
Dear	Aye

21.1 TUITION REIMBURSEMENT FOR BOARD OF DIRECTORS – Oral Report

RECOMMENDATION: That the Board considers approval of a policy for tuition reimbursement for the Board of Directors as follows:

The District will reimburse Directors for 90 percent of the tuition, registration fees, parking fees, and required book and laboratory costs per quarter or semester, for up to 12 units of coursework directly related to District business or operations. To be eligible for reimbursement, the Director must submit the planned course of study for the quarter/semester to the Board for pre-approval and upon completion, provide evidence of a minimum grade of "C" or "Pass" in the case of pass/fail." If the Director voluntarily leaves office within 24 months of completion of such coursework, the tuition reimbursement must be repaid to the District.

ACTION: Upon a motion duly made by Director Gray and seconded by Director Smith, the Board approved the recommended policy for tuition reimbursement for the Board of Directors by the following roll call vote:

Gray	Aye
Smith	Aye
Kwan	No
Little	No
Dear	Aye

22. CLASSIFICATION AND COMPENSATION STUDY CONSULTANT

RECOMMENDATION: That the Board authorizes the General Manager to enter into a contract with Reward Strategy Group (RSG) in an amount not-to-exceed \$31,500 to conduct a comprehensive classification and compensation study for the District.

ACTION: Upon a motion duly made by Director Little and seconded by Director Gray, the Board approved staff recommendation by the following roll call vote:

Gray	Aye
Smith	Aye
Kwan	Aye
Little	Aye
Dear	Aye

The Board requested that the outreach component for "Requests for Proposals" be agendized to the July Communications Committee for discussion.

23. COMMUNICATIONS PROTOCOL RECOMMENDATIONS

RECOMMENDATION: That the Board considers approving the recommended protocol as listed below:

For general District-wide press releases and advertisements:

1. The item will be generated by the Communications Department and reviewed by the General Manager.
2. The item will then be reviewed and approved by the Board President prior to distribution/posting.
3. Staff will not release or post any item that does not receive approval unless local health or safety issues are at stake.
4. The Communications Department will make changes requested by the Directors.
5. Upon the Director's approval, the piece will be distributed to the appropriate audiences.

For Division-specific press releases and advertisements:

1. The item will be generated by the Communications Department and reviewed by the General Manager.
2. The item will be then reviewed and approved by the Board President and the Division Director that the release is geared toward prior to distribution/posting.
3. Staff will not release or post any item that refers to a Director or Division that does not receive approval from that Director unless local health or safety issues are at stake.
4. In the case that Directors make differing revisions on a communication item, the Board President will determine the final revisions.

For publications and significant web changes:

1. The item will be generated by the Communications Department and reviewed by the General Manager. Other Departments who may have worked on the project will be consulted for input.
2. Each Director will receive a copy of the document at least one week prior to the approval date, allowing all Directors an opportunity to comment on the document before it is printed and distributed. If no comments or feedback are received in one week, staff will distribute the item.