



WEST BASIN MUNICIPAL WATER DISTRICT
17140 S. Avalon Blvd., Suite 210
Carson, CA 90746

AGENDA NO. 20

OCTOBER 6, 2008 – Administration
Little (Chair), Dear
OCTOBER 27, 2008 – Board Meeting
Prepared by: Mary-Ann Rexroad
Submitted by: Margaret Moggia
Approved by: Rich Nagel

ACTION CALENDAR

SECURITY GUARD

SUMMARY:

West Basin contracts with PacWest Security Services for security guard services at its administration building. The contract began in November of 2004 and will expire December 31, 2009. The existing contract includes an hourly rate which pays for services by the guard and associated overhead expenses but does not include a provision for a cost of living adjustment. As such, PacWest's hourly rate has not changed since the initiation of the contract.

In review of the PacWest contract by the Administration Committee on October 6, 2008, it was recommended that the current contract rate be adjusted to be in accordance with the Consumer Price Index – Urban Wage Earners and Clerical Workers (CPI) increases during the past three (3) years.

In addition, the Administration Committee recommend the PacWest contract should include language that provides for annual rate increases equal to CPI but limited to 5%.

STRATEGIC BUSINESS PLAN IMPLEMENTATION:

Goal 8, Finance – Manage finances to optimize the public's investment return and minimize risk.

COMMITMENT STATEMENT:

Sound Financial and Resources Management – West Basin is committed to efficient business operations, financial planning, and asset management.

FISCAL IMPACTS:

Security guard services are included in the Fiscal Year 2008-09 Finance and Support Services Budget.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was reviewed by the Administration Committee on October 6, 2008 and recommended for approval at the October 27, 2008 Board meeting.

RECOMMENDED MOTION:

That the Board authorizes the General Manager to amend contract W1858 with PacWest Security Services to change the hourly rate to \$22.89 and \$34.34 (straight time and overtime respectively) and add language to the contract providing an annual rate increase equal to CPI but no greater than 5% as of November of each year.

LIST OF EXHIBITS:

None.