



WEST BASIN MUNICIPAL WATER DISTRICT
17140 S. Avalon Blvd., Suite 210
Carson, CA 90746

AGENDA NO. 35

OCTOBER 6, 2008 – Administration
Little (Chair), Dear
OCTOBER 27, 2008 – Board Meeting
Prepared by: Margaret Moggia
Submitted by: Margaret Moggia
Approved by: Rich Nagel

INFORMATION CALENDAR

INFORMATION TECHNOLOGY STRATEGIC PLAN

SUMMARY:

Earlier this year, West Basin's Board of Directors approved a Strategic Business Plan that outlines the organization's business goals and objectives. To support this plan, West Basin has certain business processes that are supported by technology. At present, West Basin supports a number of information technology resources (desktops, network, website, etc.) in addition to special technology projects (financial management system implementation). West Basin can be better poised to address the technology comprehensively and identify a long-term vision that ensures that West Basin is appropriately mapped to meet all of its technology needs.

Individually, West Basin has and will continue to handle its current technology needs; although, some new significant technology projects are handled well separately, the impact to the overall effectiveness and appropriate redundancies to support this vital resource may not be considered. As new projects are contemplated by the organization, it is of the utmost importance that the resources and the technology infrastructure are appropriate to address West Basin's goals and objectives are being supported through technology where necessary.

Staff intends to send a "Request for Proposals" to qualified firms to aid West Basin in addressing all technology aspects of the organization and ensure that each department provides input into the process. The end result will provide West Basin a roadmap for the next 3-5 years to more accurately plan, prioritize, and budget for these technology projects.

Some of the anticipated areas to be addressed are as follows:

- Hardware
- Software licenses
- Help Desk and Network Support
- Future technology projects (for instance geographical information systems, content management systems)
- Network infrastructure
- Business Continuation Services
- Outsourcing services

It is anticipated that the Information Technology Strategic Plan will take approximately two (2) months to complete, which will be prior to the next budget cycle so as to address critical gaps

between West Basin's current technology system and resources and those identified as key priorities under this plan.

STRATEGIC BUSINESS PLAN IMPLEMENTATION:

Goal 8, Finance – Manage finances to optimize the public's investment return and minimize risk.

COMMITMENT STATEMENT:

Sound Financial and Resource Management – West Basin is committed to efficient business operations, financial planning and asset management.

FISCAL IMPACTS:

Funds for a consultant to develop an Information Technology Strategic Plan are included in the Fiscal Year 2009 Finance and Support Services Budget.

ENVIRONMENTAL COMPLIANCE:

Not applicable

COMMITTEE STATUS:

This item was reviewed by the Administrative Committee on October 6, 2008 and agenda'd to the October 27, 2008 Board meeting as information for discussion.

RECOMMENDED MOTION:

This item is for information only.

LIST OF EXHIBITS:

None.