

WEST BASIN MUNICIPAL WATER DISTRICT**JUNE 12, 2008 – Communications**

Kwan (Chair), Gray

JUNE 23, 2008 – Board Meeting

Prepared by: Darryl Ramos-Young

Submitted by: Ron Wildermuth

Approved by: Rich Nagel

INFORMATION CALENDAR

BUS TRANSPORTATION “REQUEST FOR PROPOSALS”SUMMARY:

West Basin will be issuing a “Request for Proposals” (RFP) to provide bus transportation services for its school education program, Planet Protector Water Explorations. The service period will be from September 2008 to June 2009 and will include approximately 110 bus trips when the program is scheduled to its maximum capacity. The service provider will be requested to provide bus service from 8:45 a.m. to 2:00 p.m. and transport 30-70 individuals from their school to the West Basin Water Recycling Facility, the Roundhouse Aquarium at Manhattan Beach Pier, and back to their school.

An RFP will be sent to transportation providers within West Basin’s service area, and adjacent Los Angeles County areas on June 24. Proposals will be due on July 11, with interviews taking place shortly thereafter. A recommendation to award a bus transportation contract will be brought to the August Board meeting, allowing the school tour program to start on September 15, 2008.

FISCAL IMPACTS:

Funds to provide bus transportation for 100 trips to in-District schools and 10 trips to out-of-District schools are included in the Public and Governmental Affairs Budget for Fiscal Year 2008-09. Expenses are not expected to exceed \$43,000.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was reviewed by the Communications Committee on June 12, 2008 and agendized to the June 23, 2008 Board meeting as information for discussion.

RECOMMENDED MOTION:

This item is for information only.

LIST OF EXHIBITS:

None