



**WEST BASIN MUNICIPAL WATER DISTRICT**  
17140 S. Avalon Blvd., Suite 210  
Carson, CA 90746

**AGENDA NO. 12**

**AUGUST 12, 2008 – Water Resources**  
Smith (Chair), Little  
**AUGUST 25, 2008 – Board Meeting**  
Prepared by: Leighanne Reeser  
Submitted by: Paul Schoenberger  
Approved by: Rich Nagel

## ACTION CALENDAR

### CONSULTING SERVICES CONTRACT REINSTATEMENT

#### SUMMARY:

West Basin retains the contract for consulting services with Brown and Caldwell (consultant) for the Greater Los Angeles County Integrated Regional Water Management Program (IRWMP). The consultant's Phase I contract had six (6) amendments spanning over a 26-month period, from December 19, 2005 to February 28, 2008. Recently, it has come to our attention that the consultant will require an extension of the contract because two (2) of the 13 tasks have not been completed. These tasks have been delayed as a result of the Leadership Committee's decisions. Unfortunately, the need for an extension of this contract was overlooked and did not come to staff's attention until an invoice was received from the consultant for work performed after the expiration date. The consultants have been working on these tasks beyond the contract expiration date and will require 3-4 additional months to complete them.

In January 2008, a new contract for Phase II was awarded to the consultants for seven (7) additional tasks, which they have been working on concurrently with the remaining tasks in Phase I.

In order for the consultants to continue working on the remaining tasks in the Phase I contract and receive payment for their services, it is recommended that the contract be reinstated and extend the term through December 2008. There is approximately \$27,300 remaining on the contract.

Funding for this contract is a result of several entities involved in the IRWMP region contributing towards this effort.

#### STRATEGIC BUSINESS PLAN IMPLEMENTATION:

Goal 8, Finance – Manage finances to optimize the public's investment return and minimize risk.

#### COMMITMENT STATEMENT:

Sound Financial and Resource Management – West Basin is committed to efficient business operations, financial planning and asset management.

FISCAL IMPACTS:

There are no fiscal impacts to West Basin. Funding for the consultants is contributed by other entities.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was reviewed by the Water Resources Committee on August 12, 2008 and recommended for approval at the August 25, 2008 Board meeting.

RECOMMENDED MOTION:

That the Board authorizes the General Manager to reinstate and extend Brown and Caldwell's Phase I contract term through December 2008 in order for the consultants to complete the remaining two (2) tasks in the scope of work.

LIST OF EXHIBITS:

None.