



WEST BASIN MUNICIPAL WATER DISTRICT
17140 S. Avalon Blvd., Suite 210
Carson, CA 90746

AGENDA NO. _____

JANUARY 7, 2009 – Communications
Kwan (Chair), Gray
JANUARY 26, 2009 – Board Meeting
Prepared by: Darryl Ramos-Young
Submitted by: Ron Wildermuth
Approved by: Rich Nagel

ACTION CALENDAR

EDUCATIONAL RETROFIT KIT PROGRAM CONTRACT AMENDMENT

SUMMARY:

Last month, the Board authorized the General Manager to award 2-year contracts to two firms to conduct educational retrofit kit program services. The firms include The Science Discovery Center for a contract amount not-to-exceed \$92,000 and Resource Action Programs for a contract amount not-to-exceed \$159,000. The total funding amount of \$251,000 is provided as a grant award by the Department of Water Resources (DWR) and will be managed by West Basin.

Additional program co-sponsors include California Water Service Company, City of Torrance, Golden State Water Company, Edison, the Gas Company, and West Basin resulting in a \$681,000 overall program cost-share along with DWR grant award to bring the total program overall value to \$933,000. Each co-sponsor will be executing their own cost-share program contracts with the program vendors.

In the grant proposal, West Basin committed a financial contribution of \$9,000 for each 2-year program, for a total financial commitment of \$18,000 toward the Resource Action Programs services. To execute West Basin's cost-share commitment and provide ease in contracting procedures and management, this funding amount should be added to the original \$159,000 contract approval for Resource Action Programs, increasing the contract amount up to \$177,000. Funds are included in the Fiscal Year 2008-09 Education Budget.

STRATEGIC BUSINESS PLAN IMPLEMENTATION:

Goal 6, Communications - Engage in effective two-way communications of West Basin's programs and policies with the customer agencies and communities we serve.

COMMITMENT STATEMENT:

Customer Service – West Basin is committed to providing value by understanding and meeting the needs of our customers and the communities we serve.

FISCAL IMPACTS:

Funding for the educational retrofit device kit program is provided for in the Fiscal Year 2008-09 and will be included in the Fiscal Year 2009-10 Public and Governmental Affairs Budget.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was reviewed by the Communications Committee on January 7, 2009 and recommended for approval at the January 26, 2009 Board meeting.

RECOMMENDED MOTION:

That the Board authorizes the General Manager to amend the 2-year contract with Resource Action Programs for an additional \$18,000 for educational services for a total amended contract amount not-to-exceed \$177,000.

LIST OF EXHIBITS:

None.