



WEST BASIN MUNICIPAL WATER DISTRICT
17140 S. Avalon Blvd., Suite 210
Carson, CA 90746

AGENDA NO. 16

NOVEMBER 13, 2009 – Administration
Kwan (Chair), Smith
NOVEMBER 23, 2009 – Board Meeting
Prepared by: Mary-Ann Rexroad
Submitted by: Margaret Moggia
Approved by: Rich Nagel

ACTION CALENDAR

SECURITY GUARD SERVICES UPDATE

SUMMARY:

West Basin Municipal Water District (West Basin) contracts with PacWest Security Services (PacWest) for security guard services at its administration building. This contract will expire on December 31, 2009. The relationship with PacWest began in November of 2004 and throughout this period PacWest has not increased its mark-up on the guard's hourly rate to West Basin. The contract includes an hourly rate for services by the guard and other overhead expenses. The contract was last amended in October 2009 to include a provision for a cost of living adjustment on the guard's hourly rate.

Staff contacted PacWest to inquire about continuing the relationship and maintaining the same mark-up for an additional two-year period. PacWest indicated that they would continue providing guard services at the current mark-up rate.

The contract expiration was discussed at the October 2009 Board meeting. Staff recommends amending the current PacWest contract for an additional two years with the same terms for mark-up and other overhead expenses.

STRATEGIC BUSINESS PLAN IMPLEMENTATION:

Goal 8, Finance – Manage finances to optimize the public's investment return and minimize risk.

COMMITMENT STATEMENT:

Sound Financial and Resources Management – West Basin is committed to efficient business operations, financial planning, and asset management.

FISCAL IMPACTS:

Security guard services are included in the Fiscal Year 2009-10 Finance and Support Services Budget.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was reviewed by the Administration Committee on November 13, 2009. The Committee did not make a recommendation this item was agendized to the November 23, 2009 Board meeting for consideration.

RECOMMENDED MOTION:

That the Board considers authorizing the General Manager to amend Agreement W1858 with PacWest Security Services for an additional two-year period in the amount of \$200,000.

LIST OF EXHIBITS:

None.

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