



WEST BASIN MUNICIPAL WATER DISTRICT
17140 S. Avalon Blvd., Suite 210
Carson, CA 90746

AGENDA NO. 22

MARCH 13, 2000 – Communications

Kwan (Chair), Gray

MARCH 23, 2009 – Board Meeting

Prepared by: Elise Goldman

Submitted by: Ron Wildermuth

Approved by: Rich Nagel

ACTION CALENDAR

COMPLETE RESTROOM RETROFIT PROGRAM VENDOR RECOMMENDATION

SUMMARY:

In December 2008, staff updated the Board on the Complete Restroom Retrofit Program "Request for Proposals" (RFP) process. The RFP was posted on the website and sent to the Chambers of Commerce, the South Bay Environmental Services Center and to over 40 firms referred by the Metropolitan Water District with applicable experience to this type of direct install program.

Staff held a mandatory pre-proposal meeting in which four firms attended. Two proposals were submitted for a panel review. The panel consisted of representatives from West Basin Municipal Water District (West Basin) and two outside agencies. The proposals were evaluated based on the following criteria:

1. Completeness of Proposal
2. Scope of Work and Responsiveness to Tasks
3. Vendor Experience and Qualifications
4. Pricing Information
5. Past Work and References

Interviews were conducted on February 19, 2009 and the scores are as follows:

EcoGreen Services, LLC	Total Score: 86
Energy Services Technologies	Total Score: 72

EcoGreen Services, LLC submitted a proposal with applicable experience in implementing a direct install project of this scope at a significantly lower cost to West Basin than Energy Services Technology proposal. The proposed scope of the EcoGreen Services proposal will purchase and install devices and provide project administration services for \$196,075 less than the Energy Services Technology proposal. Based on the panel scores, experience, and project costs, staff recommends West Basin enter into a contract with EcoGreen Services, LLC to install the remaining project devices for the Complete Restroom Retrofit Program and to implement the independent faucet study required in the scope of this program. To date, approximately 65% of the program has been completed.

STRATEGIC BUSINESS PLAN IMPLEMENTATION:

Goal 1, Reliability – Maintain a level of local water reliability that supports the regional economy, our community and customer agency needs.

Goal 5, Customer/Community Services – Provide for the needs of our customer agencies and the communities we serve in a way that reflects their needs.

COMMITMENT STATEMENT:

Water Reliability – West Basin is committed to innovative planning and investments to provide water supply reliability and drought protection.

Environmental Stewardship – West Basin is committed to sustainable and environmentally-friendly business practices.

FISCAL IMPACTS:

FUNDING AGENCY	FUNDING AMOUNT
Department of Water Resources	\$125,000
Metropolitan Water District	\$107,000
West Basin budgeted funds	\$18,000
Total Program Budget	\$250,000

Funds are included in the Fiscal Year (FY) 2008-09 and will be included in the FY 2009-10 Public and Governmental Affairs Budget.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was reviewed by the Communications Committee on March 13, 2009 and recommended for approval at the March 23, 2009 Board meeting.

RECOMMENDED MOTION:

That the Board authorizes the General Manager to enter into an agreement with EcoGreen Services, LLC for an amount not-to-exceed \$180,000 plus a 10% contingency for a total contract amount not-to-exceed \$198,000.

LIST OF EXHIBITS:

Exhibit "A" – Proposal Score Detail