

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
**WEST BASIN MUNICIPAL WATER DISTRICT**

**MARCH 23, 2009**

A regular meeting of the Board of Directors of West Basin Municipal Water District was held on Monday, March 23, 2009 at 1:00 p.m. at 17140 S. Avalon Blvd., Suite 210, Carson, CA 90746.

President Little called the meeting to order at 1:15 p.m. and presided thereover.

**1. DETERMINATION OF QUORUM.** The following Directors were present: Little, Gray, Smith, Dear, and Kwan. Also present was Assistant General Manager Shoenberger and District Counsel O'Neill.

**PLEDGE OF ALLEGIANCE.** President Little led the pledge.

**2. PUBLIC COMMENT AND PRESENTATIONS.** (Members of the public are invited to present comments to the board on matters within the District's jurisdiction but not on the agenda. The public may present comments on agenda items when the matter is called.) None.

**3. ITEMS TOO LATE TO BE AGENDIZED** (Determine the need to discuss and/or take action on item(s) introduced that came to the attention of the District subsequent to the posting of the agenda.) Legal Counsel requested that the amount of the recommended motion be corrected on Item 24.1 – Information Technology Master Plan to reflect the correct amount of \$59,900.

**4. METROPOLITAN WATER DISTRICT ACTIVITIES UPDATE**

Staff gave a brief report on the water supply update.

**5. UNITED WATER SERVICES UPDATE** – Pat Shields gave a brief report updating the Board on the following items:

- Change of the computer controller system will begin on March 24 and will be completed in approximately 10 days.
- March 7 Job Fair – An operator was hired as the result of this event.
- Hyperion Water Quality – Water quality has been fairly good but last week it was particularly poor and the consultant was dispatched to investigate.
- Refineries – By next month all refineries will have participated in the Edward C. Little Water Recycling Facility tours.
- Arbor Day – 23 trees were planted at the Edward C. Little Water Recycling Facility.
- R/O feed pumps will be changed out in April, one every two weeks, with a temporary pump in place.
- Tony Harding will be out in the next two weeks to meet with everyone.

Director Kwan requested information be brought back to the Board on the desalination project in Barcelona, Spain.

**6. AB1234 REPORTING COMPLIANCE.** Members of the legislative body shall provide brief reports (written or oral) on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

Director Gray stated that she and the other Board members went to Washington D.C. and met with legislators on water issues and presented the Legislator of the Year Award to Congresswomen Laura Richardson and Maxine Waters. She also stated that she met with the Army Corps of Engineers. Director Gray further stated that she was in Sacramento on March 17 and 18. She stated that she met with Assembly Member Warren Furutani and that he was aware of the water issues. She also stated that she met with Mike Davis and Speaker Karen Bass and that the Board thanked Speaker Bass for her support and presented her with the Legislator of the Year Award. She further stated she met with Assembly Member Mike Feuer and discussed AB 49. Director Little stated that he had gone to Washington D.C. twice and once to Sacramento to visit with legislators. Director Smith stated he attended the meetings in Washington, D.C. and Sacramento. He also stated he met with Senator Rod Wright and had a productive meeting. Director Smith thanked E.J. for transporting the recycled water to Sacramento and that several legislators, including Speaker Karen Bass sampled the water. Director Kwan stated she also met with the same legislators as Director Gray. Director Kwan provided a written report and is attached to these minutes.

#### **CONSENT CALENDAR**

**7. APPROVAL OF MINUTES – FEBRUARY 18, 2009 (SPECIAL)**

**8. FINANCIAL REPORT**

**A. Demands** Demand Numbers 1005, 1008, 1009, and 50181 through 50363 (Excluding Demand No. 50220) for a total in the amount of \$8,104,081.13 including wire transfers to MWD, Union Bank of California, and Citibank New York.

**B. Cash & Investment**

**C. Water Sales Statements**

**D. Recycled Water Revenue & Expense Summary**

**9. EMPLOYEE EXPENSES OVER 90 DAYS OLD**

**10. RECYCLED WATER CUSTOMER DEVELOPMENT PROJECT UPDATE**

**ACTION:** Upon a motion duly made by Director Dear and seconded by Director Gray, the Board approved Consent Calendar Items 7-10.

**ACTION CALENDAR**

**11. WEST BASIN BOARD OF DIRECTORS APPOINTMENTS**

**A. COMMITTEE APPOINTMENTS**

**RECOMMENDATION:** That the Board considers ratifying President Little's Standing Committee and Other Assignments.

**ACTION:** Upon a motion duly made by Director Dear and seconded by Director Gray, the Board ratified the Standing Committees and Other Assignments by the following voice vote:

Kwan	Aye
Dear	Aye
Smith	Aye
Gray	Aye
Little	Aye

**B. WEST BASIN BOARD OF DIRECTORS APPOINTMENTS**

**METROPOLITAN WATER DISTRICT (MWD) BOARD OF DIRECTORS REPRESENTATION**

**RECOMMENDATION:** That the Board considers appointment of West Basin representation on the MWD Board of Directors nomination:

Director Dear nominated Director Gray for West Basin representative on the MWD Board of Directors. There were no other nominations.

**ACTION:** Upon a motion duly made by Director Dear and seconded by Director Smith, the Board approved the appointment of Director Gray as a representative on the MWD Board of Directors by the following voice vote:

Kwan	Abstain
Dear	Aye
Smith	Aye
Gray	Aye
Little	Aye

**President Little moved Items 24.3 and 30 up on the agenda without objection.**

**24.3. LETTER OF SUPPORT FOR APPOINTMENT TO THE CALIFORNIA COASTAL COMMISSION**

**RECOMMENDATION:** That the Board approves a letter of support for Larry Clark for appointment to the California Coastal Commission.

**ACTION:** Upon a motion duly made by Director Gray and seconded by Director Kwan, the Board approved a letter of support for Larry Clark.

**30. OCEAN-WATER DESALINATION UPDATE – ORAL REPORT**

A brief update was provided by staff and Cynthia McClain-Hill – Strategic Counsel PLC.

**President Little requested a motion to approve Action Items 13, 18, 20, 21, 22, 23, 24, 24.1, and 24.2.**

**ACTION:** Upon a motion duly made by Director Dear and seconded by Director Kwan, the Board approved Actions Items 13, 18, 20, 21, 22, 23, 24, 24.1, and 24.2. Director Smith and Director Gray were absent.

**12. INVESTMENT MANAGEMENT SERVICES RECOMMENDATION**

**RECOMMENDATION:** Authorize the General Manager to enter into an agreement with PFM Asset Management, LLC for investment management services for a three-year period for a total not-to-exceed \$195,000. After discussion the Board requested an amended to the recommendation. The maker of the motion agreed to amend to a two-year contract for an amount not-to-exceed \$130,000.

**ACTION:** Upon a motion duly made by Director Gray and seconded by Director Kwan, the Board approved the staff recommendation by the following voice vote:

Kwan	Aye
Dear	Aye
Smith	Aye
Gray	Aye
Little	No

**13. PROCUREMENT POLICY REVISION FOR CRITICAL REPAIRS AND CRITICAL ACQUISITIONS**

**RECOMMENDATION:** That the Board approves amending West Basin’s Procurement Policy for the addition of definitions for critical repairs and critical acquisitions and the addition of the solicitation process as identified in Exhibit “A”.

**14. STATE WATER RESOURCES CONTROL BOARD LOAN APPLICATIONS HARBOR/SOUTH BAY – SOUTH PROJECT**

**RECOMMENDATION:** That the Board approves, adopts and authorizes the President to sign:

1. Resolution No. 3-09-890 “A RESOLUTION OF THE BOARD OF DIRECTORS OF WEST BASIN MUNICIPAL WATER DISTRICT AUTHORIZING A FINANCIAL ASSISTANCE APPLICATION FOR A LOAN/GRANT FROM THE STATE WATER RESOURCES CONTROL BOARD.”

2. Resolution No. 3-09-891 "A RESOLUTION OF THE BOARD OF DIRECTORS OF WEST BASIN MUNICIPAL WATER DISTRICT AUTHORIZING WEST BASIN TO RECEIVE FUNDING REIMBURSEMENTS FROM THE STATE WATER RESOURCES CONTROL BOARD."
3. Resolution No. 3-09-892 "A RESOLUTION OF THE BOARD OF DIRECTORS OF WEST BASIN MUNICIPAL WATER DISTRICT DEDICATING SOURCE OF REVENUE TO PAYMENT OF CLEAN WATER STATE REVOLVING FUND AND/OR WATER RECYCLING FUNDING PROGRAM FINANCING."

**ACTION:** Upon a motion duly made by Director Smith and seconded by Director Dear, the Board approved staff recommendations.

#### **15. STATE WATER RESOURCES CONTROL BOARD LOAN APPLICATIONS LOS ANGELES HARBOR AREA EXPANSION PROJECT**

**RECOMMENDATION:** That the Board approves, adopts and authorizes the President to sign:

1. Resolution No. 3-09-893 "A RESOLUTION OF THE BOARD OF DIRECTORS OF WEST BASIN MUNICIPAL WATER DISTRICT AUTHORIZING A FINANCIAL ASSISTANCE APPLICATION FOR A LOAN/GRANT FROM THE STATE WATER RESOURCES CONTROL BOARD."
2. Resolution No. 3-09-894 "A RESOLUTION OF THE BOARD OF DIRECTORS OF WEST BASIN MUNICIPAL WATER DISTRICT AUTHORIZING WEST BASIN TO RECEIVE REIMBURSEMENTS FROM THE STATE WATER RESOURCES CONTROL BOARD."
4. Resolution No. 3-09-895 "A RESOLUTION OF THE BOARD OF DIRECTORS OF WEST BASIN MUNICIPAL WATER DISTRICT DEDICATING SOURCE OF FUNDING TO PAYMENT OF CLEAN WATER STATE REVOLVING FUND AND/OR WATER RECYCLING FUNDING PROGRAM FINANCING."

**ACTION:** Upon a motion duly made by Director Smith and seconded by Director Dear, the Board approved staff recommendations.

#### **16. STATE WATER RESOURCES CONTROL BOARD LOAN APPLICATIONS HARBOR/SOUTH BAY – NORTH PROJECT**

**RECOMMENDATION:** That the Board approves, adopts and authorizes the President to sign:

1. Resolution No. 3-09-896 "A RESOLUTION OF THE BOARD OF DIRECTORS OF WEST BASIN MUNICIPAL WATER DISTRICT AUTHORIZING A FINANCIAL ASSISTANCE APPLICATION FOR A LOAN/GRANT FROM THE STATE WATER RESOURCES CONTROL BOARD."
2. Resolution No. 3-09-897 "A RESOLUTION OF THE BOARD OF DIRECTORS OF WEST BASIN MUNICIPAL WATER DISTRICT AUTHORIZING WEST BASIN TO RECEIVE FUNDING REIMBURSEMENTS FROM THE STATE WATER RESOURCES CONTROL BOARD."
3. Resolution No. 3-09-898 "A RESOLUTION OF THE BOARD OF DIRECTORS OF WEST BASIN MUNICIPAL WATER DISTRICT DEDICATING SOURCE OF REVENUE TO PAYMENT OF CLEAN WATER STATE REVOLVING FUND AND/OR WATER RECYCLING FUNDING PROGRAM FINANCING."

**ACTION:** Upon a motion duly made by Director Smith and seconded by Director Dear, the Board approved staff recommendations.