



WEST BASIN MUNICIPAL WATER DISTRICT
17140 S. Avalon Blvd., Suite 210
Carson, CA 90746

AGENDA NO. 23

AUGUST 2, 2010 – Administration
Kwan (Chair), Smith
AUGUST 23, 2010 – Board Meeting
Prepared by: Margaret Moggia
Submitted by: Margaret Moggia
Approved by: Rich Nagel

ACTION CALENDAR

EXCESS INVENTORY

SUMMARY:

As required by Administrative Code, Section 5-2.101, whenever West Basin Municipal Water District (West Basin) has equipment or supplies that are no longer needed for its purposes, the General Manager may arrange for disposal after Board approval.

Staff has inventoried the excess equipment, supplies and furniture that are deemed excess and listed those items on Exhibit "A." The equipment is no longer in use and much of the furniture has been replaced with the recent Board Room upgrade. Staff intends to work with companies that handle surplus inventory to properly sell or dispose of the items. In addition, staff has received a request from the Environmental Charter School in Lawndale for items that can be donated to the new middle school and a request from Maurice Wiley of the Inglewood Education Foundation for office items. All items will be sold or donated as-is.

STRATEGIC BUSINESS PLAN IMPLEMENTATION:

Goal 4: Sound Financial & Resources Management – West Basin is committed to efficient business operations, financial planning and asset management.

Goal 5: Environment – West Basin is committed to sustainable and environmentally-friendly business practices.

FISCAL IMPACTS:

West Basin may receive income from the disposal of the excess inventory.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was reviewed by the Administration Committee on August 2, 2010 and recommended for approval at the August 23, 2010 Board meeting.

RECOMMENDED MOTION:

That the Board authorizes the General Manager to arrange for the sale or donation of the excess inventory.

LIST OF EXHIBITS:

Exhibit "A" – Excess Inventory List (August 2010)

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