



WEST BASIN MUNICIPAL WATER DISTRICT
17140 S. Avalon Blvd., Suite 210
Carson, CA 90746

AGENDA NO. 22

DECEMBER 6, 2010 – Administration
Kwan (Chair), Smith
DECEMBER 20, 2010 – Board Meeting
Prepared by: Marc Serna
Submitted by: Marc Serna
Approved by: Rich Nagel

ACTION CALENDAR

HEADQUARTERS TENANT IMPROVEMENTS – PHASE II

SUMMARY:

At a Special Board meeting held on November 10, 2010, bids for the building improvements of the West Basin Municipal Water District (West Basin) Headquarters were rejected due to potential discrepancies in bid form submittal requirements. "Request-for-Bids" (RFB) were re-advertised in November to perform these tenant building improvements. The improvements include demolition and remodeling of the first, second and third floor lobby areas, the second and third floor public restroom facilities, and remodeling of the Board Room and Board Support Room.

Contract bid documents were advertised on West Basin's online bid management system. A mandatory pre-bid meeting was held on Tuesday, November 17, 2010 with over 15 contractors in attendance. A total of nine bids were received on Wednesday, December 1, 2010. The low bid was received from Korston Construction, Inc., in the amount of \$199,130. The Korston Construction Inc., bid has been deemed responsive and is recommended for contract award. Bid results are included as Exhibit "A".

STRATEGIC BUSINESS PLAN IMPLEMENTATION:

Goal 3: Customer Service – West Basin is committed to providing value by understanding and meeting the needs of our customers and the communities we serve.

Goal 4: Sound Financial & Resources Management – West Basin is committed to efficient business operations, financial planning and asset management.

Goal 5: Environment – West Basin is committed to sustainable and environmentally-friendly business practices.

FISCAL IMPACTS:

The Engineer's Estimate for the construction project is \$285,000. Funding for the building remodel is included in the Fiscal Year 2010-11 Budget.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was reviewed by the Administration Committee on December 6, 2010 and recommended for approval at the December 20, 2010 Board meeting.

RECOMMENDED MOTION:

That the Board authorizes the General Manager to enter into an agreement with Korston Construction, Inc., to perform Construction Services of the Tenant Improvements – Phase II at West Basin Headquarters, in the amount of \$199,130 plus a 10% contingency for a total not-to-exceed contract amount of \$219,043.

LIST OF EXHIBITS:

Exhibit "A" – Bid Results

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