



AGENDA

ADMINISTRATION COMMITTEE and SPECIAL MEETING OF THE BOARD OF DIRECTORS

WEST BASIN MUNICIPAL WATER DISTRICT

December 4, 2017 – 11:00 AM

West Basin Municipal Water District

17140 S. Avalon Blvd., Suite 210

Carson, CA 90746-1296

Carol Kwan, Chair | Donald Dear, Member | Harold Williams, Alternate

* The Administration Committee meeting is noticed as a joint committee meeting with the Board of Directors for the purpose of compliance with the Brown Act. Members of the Board, who are not assigned to the Administration Committee, may attend and participate as members of the Board, whether or not a quorum of the Board is present. In order to preserve the function of the Committee as advisory to the Board, members of the Board who are not assigned to the Administration Committee will not vote on matters before the Committee.

1. **CALL TO ORDER**

2. **DETERMINATION OF QUOROM**

3. **PUBLIC COMMENT**

NOTE: Members of the public are invited to present comments to the Board on matters within the District's jurisdiction but not on the agenda. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to inform the Board Secretary prior to the start of the meeting. The public may present comments on agenda items when the matter is called.

4. **PRESENTATIONS**

5. **ACTION CALENDAR**

A. Approval of Minutes

Recommendation:

That the Board approves

1. September 5, 2017 – Special Board Meeting Minutes
2. September 6, 2017 – Special Board Meeting Minutes
3. September 8, 2017 – Special Board Meeting Minutes
4. September 15, 2017 – Special Board Meeting Minutes
5. September 25, 2017 – Regular Board Meeting Minutes

6. **INFORMATION CALENDAR**
7. **CLOSED SESSION**
8. **FUTURE AGENDA ITEMS**
9. **ADJOURNMENT**
10. **NEXT SCHEDULED MEETING** The next Committee meeting is scheduled to be held on January 2, 2018.

NOTE: At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Notice of this agenda and materials may be found at the District's Office located at 17140 S Avalon Boulevard, Carson, California and on the District's website at www.westbasin.org. For further information or questions, please contact the Board Secretary at (310) 660-6229. Disability-related aids, language translation or other services are available to enable persons with a disability to participate in this meeting, consistent with the federal Americans with Disabilities Act of 1990 and can be provided by the Board Secretary upon request. Should you require special accommodations to participate in the meeting due to a disability, please contact the Board Secretary at least 72 hours in advance of the meeting at (310) 660-6229.