



AGENDA

COMMUNICATIONS COMMITTEE and SPECIAL MEETING OF THE BOARD OF DIRECTORS

WEST BASIN MUNICIPAL WATER DISTRICT
December 7, 2017 – 10:00 AM

West Basin Municipal Water District
17140 S. Avalon Blvd., Suite 210
Carson, CA 90746-1296

Gloria Gray, Chair | Carol Kwan, Member | Scott Houston, Alternate

* The Communications Committee meeting is noticed as a joint committee meeting with the Board of Directors for the purpose of compliance with the Brown Act. Members of the Board, who are not assigned to the Communications Committee, may attend and participate as members of the Board, whether or not a quorum of the Board is present. In order to preserve the function of the Committee as advisory to the Board, members of the Board who are not assigned to the Communications Committee will not vote on matters before the Committee.

1. **CALL TO ORDER**

2. **DETERMINATION OF QUORUM**

3. **PUBLIC COMMENT**

NOTE: Members of the public are invited to present comments to the Board on matters within the District's jurisdiction but not on the agenda. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to inform the Board Secretary prior to the start of the meeting. The public may present comments on agenda items when the matter is called.

4. **PRESENTATIONS**

5. **ACTION CALENDAR**

A. Cash for Kitchens Water Conservation Program Labor Compliance Monitoring Services

Recommendation:

Staff recommends that the Board authorizes the utilization of \$10,695 of the \$100,000 total "Labor Compliance Program Administration" allowance item included in the Solís Group's Professional Project Labor Coordination Contract "Scope of Work" (W2550) in order to provide labor compliance services on the Cash for Kitchens Water Conservation Program.

6. **INFORMATION CALENDAR**

A. BizFed Membership Update

B. Conservation Programs Update

- C. Media Update
- D. Water Harvest 2017 Event Summary
- E. Water Bottle Filling Station Program Update
- 7. **CLOSED SESSION**
- 8. **DIRECTORS COMMENTS/FUTURE AGENDA ITEMS**
- 9. **ADJOURNMENT**
- 10. **NEXT SCHEDULED MEETING** The next Committee meeting is scheduled to be held on January 4, 2018.

NOTE: At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Notice of this agenda and materials may be found at the District's Office located at 17140 S Avalon Boulevard, Carson, California and on the District's website at www.westbasin.org. For further information or questions, please contact the Board Secretary at (310) 660-6229. Disability-related aids, language translation or other services are available to enable persons with a disability to participate in this meeting, consistent with the federal Americans with Disabilities Act of 1990 and can be provided by the Board Secretary upon request. Should you require special accommodations to participate in the meeting due to a disability, please contact the Board Secretary at least 72 hours in advance of the meeting at (310) 660-6229.