## West Basin Municial Water District Disclosure of Enterprise System Information SB 272 - Government Code 6270.5 Last Update: 2023-08-11

| Product                   | Vendor           | Purpose   | Data Types or Categories                   | Custodian                         | Frequency Collected | Frequency Updated |
|---------------------------|------------------|---|--|-----------------------------------|---------------------|-------------------|
| Access                    | Microsoft        | Records Management Database   | Record Management                          | Finance Department                | Daily               | Daily             |
| Microsoft 365             | Microsoft        | Collabrobating, email system, productivty tools.  | Productivity Software                      | IT Department                     | Daily               | Daily             |
| Lawson Financial System   | Infor            | Financial, procurement, human resources,<br>Accounts Receivable, Accounts Payable, and<br>budgetary records | Financial Management System                | Finance Department                | Daily               | Daily             |
| Infor Public Sector Suite | Infor            | Utility Billing System and Asset Mangement System.  | Computerized Maintenance Management System | Operations Department and Finance | Daily               | Daily             |
| ArcGIS                    | ESRI             | Geographical Information System   | Maps and Geospatial Data                   | Operations Department             | As Needed           | As Needed         |
| WaterTrax                 | Water Trax       | Compliance Reporting  | Lab data, compliance records               | Operations Department             | Daily               | Daily             |
| OnBase                    | Hyland           | Document Management System  | Finance records, procurement records,      | Finance Department                | Daily               | Daily             |
| SQL Server                | Microsoft        | Database Systems  | District data                              | IT Department                     | Daily               | Daily             |
| SharePoint                | Microsoft        | Intranet  | Internal Communication                     | IT Department                     | Daily               | Daily             |
| MinuteTraq ICQM           | Accela           | Agenda Management System  | Agenda Management System                   | Administration Department         | As Needed           | As Needed         |
| OpenGov Procurement       | OpenGov          | Bid Management System   | Contracts, Bids, Vendor Evaluations.       | Finance Department                | As Needed           | As Needed         |
| GovAccess                 | Granicus         | Content Mangement System (District Website)   | Public Infortmation                        | Communications Department         | Daily               | Daily             |
| Constant Contact          | Constant Contact | Email Marketing   | Contact Information                        | Communications Department         | As Needed           | As Needed         |